

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – MARCH 24, 2022**

CALL TO ORDER. Mayor Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Susan Johnson	Alderman Robert Donovan
Alderman Jeff Eydmann	Alderman Ashley Armbruster
Alderman Mike Jokerst	Alderman Joe Prince

Absent: Alderman Gary Smith
Alderman Mike Raney

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Eydmann to approve the amended agenda as presented. Motion carried 6-0-2 with Alderman Smith and Alderman Raney absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached)

STAFF REPORTS.

ERIC BENNETT – POLICE CHIEF (See Attached)

STEVE WILSON – ALLIANCE PUBLIC WORKS MANAGER (See Attached)

COMMITTEE REPORTS. Alderman Armbruster reported on the Movie in the Park night that was recently held at the Orris Theatre. She thanked the Greminger's for allowing it to be held there. There was a small crowd but everyone enjoyed it. Alderman Armbruster reported that there will be a Park Board Meeting at City Hall on Monday, March 28th at 7:00 p.m.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Approval of the Minutes of the March 10, 2022 Board of Aldermen Regular Meeting
- Treasurer's Report – February, 2022
- **RESOLUTION 2022 – 41.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH JESSICA TUCKER TO MAINTAIN FLOOD BUYOUT PROPERTY.
- **RESOLUTION 2022 – 42.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH KARI DAVIDSON TO MAINTAIN FLOOD BUYOUT PROPERTY.

A motion by Alderman Jokerst, second by Alderman Donovan to approve the Consent Agenda as presented. Motion carried 6-0-2 with Alderman Smith and Alderman Raney.

OLD BUSINESS.

BILL NO. 4478. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH VERN BAUMAN CONTRACTING COMPANY FOR THE 2022 STREET REPAVING PROGRAM IN AN AMOUNT OF \$190,705.00. 2ND READING. A motion by Alderman Donovan, second by Alderman Jokerst, Bill No. 4478 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderwoman Armbruster, Alderman Eydmann, Alderwoman Johnson, Alderman Prince and Alderman Jokerst. Nays: None Absent: Alderman Smith and Alderman Raney. Motion carried 6-0-2. Thereupon Bill No. 4478 was declared Ordinance No. 4403 signed by the Mayor and attested by the City Clerk.

BILL NO. 4479. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CE CONTRACTING FOR THE PARKWOOD CONCRETE REPLACEMENT PROJECT IN AN AMOUNT OF \$143,054.40. 2ND READING. A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4479 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderwoman Armbruster, Alderman Eydmann, Alderwoman Johnson, Alderman Prince and Alderman Jokerst. Nays:

None Absent: Alderman Smith and Alderman Raney. Motion carried 6-0-2. Thereupon Bill No. 4479 was declared Ordinance No. 4404 signed by the Mayor and attested by the City Clerk.

BILL NO. 4480. AN ORDINANCE APPROVING A ZONING CHANGE FROM "I-1" LIGHT INDUSTRIAL TO "C-2" CENTRAL BUSINESS FOR 50 JEFFERSON STREET. 2ND READING. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4480 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderwoman Armbruster, Alderman Eydmann, Alderwoman Johnson, Alderman Prince and Alderman Jokerst. Nays: None Absent: Alderman Smith and Alderman Raney. Motion carried 6-0-2. Thereupon Bill No. 4480 was declared Ordinance No. 4405 signed by the Mayor and attested by the City Clerk.

BILL NO. 4483. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY TO ASSIST IN THE FUNDING AND COOPERATION OF THE STE. GENEVIEVE COUNTY RECYCLING CENTER. 2ND READING. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4483 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderwoman Armbruster, Alderman Eydmann, Alderwoman Johnson, Alderman Prince and Alderman Jokerst. Nays: None Absent: Alderman Smith and Alderman Raney. Motion carried 6-0-2. Thereupon Bill No. 4483 was declared Ordinance No. 4406 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

Approval of the low bid of Bauman Contracting in the amount of \$526,794 for the Water Main Improvements on N. Fourth Street and N. Main Street. A motion by Alderman Prince, second by Alderman Donovan to approve the low bid of Bauman Contracting and use ARPA funds to cover the amount that is over the budgeted amount. (approximately \$114,000.00) Motion carried 6-0-2 with Alderman Smith and Alderman Raney absent.

BILL NO. 4485. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE A PROFESSIONAL CONSULTING SERVICE AGREEMENT WITH JAAD CREATIVE SERVICES OF PEKIN INDIANA FOR VISITSTEGEN WEB SITE IMPROVEMENTS. 1ST & 2ND READING. A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4485 was placed on its first reading, read by title only, considered and passed by a 6-0-2 vote of the Board of Aldermen with Alderman Smith & Alderman Raney absent. (This was approved with the amendment of Exhibit "A", deleting 1.(a) Park Improvements) A motion by Alderman Prince, second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4485. Motion carried 6-0-2 with Alderman Smith and Alderman Raney absent. A motion by

Alderman Donovan, second by Alderman Prince, Bill No. 4485 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderwoman Armbruster, Alderman Eydmann, Alderwoman Johnson, Alderman Prince and Alderman Jokerst. Nays: None Absent: Alderman Smith and Alderman Raney, Motion carried 6-0-2 Thereupon Bill No. 4485 was declared Ordinance No. 4407 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

EXECUTIVE/CLOSED SESSION. The Ste. Genevieve Board of Aldermen may enter into an Executive Closed Session before, during or after this meeting, if such action is approved by the majority of the Board members present, with a quorum, to discuss litigation matters as authorized by Section 610.021(1) and personnel matters as authorized by Section 610.021(3), RSMO. A motion by Alderman Eydmann, second by Alderman Prince to enter closed session to discuss litigation matters and personnel matters. Motion carried 6-0-2 with the following roll call vote: Ayes: Alderman Donovan, Alderwoman Armbruster, Alderman Eydmann, Alderwoman Johnson, Alderman Prince and Alderman Jokerst. Nays: None Absent: Alderman Smith and Alderman Raney. 6:27 p.m.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 6:41 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

March 24, 2022

1. Bob Mueller would like to create and have installed by city crews a sign explaining the Plank Road up at the roadside park at Market and Highway 61. We have a sign at the Welcome Center and he thinks an outside type sign with some details about the Plank Road history would be beneficial for tourists.
2. I have a meeting scheduled tomorrow morning by phone with a representative of the Archdiocese of St. Louis to discuss the land swap on Progress Parkway Dr. We sent them an agreement last year to start the process and I'm not sure what this discussion will center on, but it is a step forward to the land swap and possibly new future housing in Ste. Genevieve.
3. We have determined that the best ceiling choice for the remodeled board room will be a drywall soffit/shelf area for the north side of the room to cover HVAC piping and in the entry foyer from the hallway, then a drop ceiling much like you see now above the board table and seating area. The existing roof joists and framing above is too cut up and does not have a good look to be left exposed.
4. 220 cyclists have now signed up for the StG Gravel Classic Saturday, April 9, 2022. Setup will start around 6a with the race starting at 8a.
5. ACH withdrawals for water/sewer payments ends next month. Staff has been diligently contacting those who have not signed up yet online but we have bumped into some difficulties with bad phone numbers. We will be mailing out another reminder to customers with options for paying their bills.



Ste. Genevieve Police Department



Monthly Operations Report

Date: March, 2022

Calls for Service:

*SGPD responded to 362 calls for service in February.

<u>Incident Type</u>	<u>Count</u>
ESCORT	16
ALARM BURGLARY	5
TRAFFIC STOP	93
ABANDON OR OPEN 911 CALL	11
ABDOMINAL PAIN/PROBLEMS	1
FIRE ALARM	2
ANIMAL CALL	13
ASSIST FOR EMS	1
ASSIST FOR POLICE	3
BURGLARY	1
CHECK WELL BEING	6
DIABETIC PROBLEMS	1
BREATHING PROBLEMS	2
DISTURBANCE	6
DISTURBANCE NOT IN PROGRESS	1
DOMESTIC DISTURBANCE	5
DOMESTIC DISTURBANCE NOT IN PROGRESS	2
EXTRA PATROL	5
FALLS	4
FIGHT	2
FOUND PROPERTY	3
FRAUD	1
FUGITIVE ARREST	9
CARDIAC OR RESPIRATORY ARREST/DEATH	1
HARASSMENT	1
INFORMATION ONLY	2
INVESTIGATION FOR FIRE	1
INVESTIGATION POLICE	27
HEMORRHAGE/LACERATIONS	1
MEDICAL ALARM SOUNDING	1
MISCELLANEOUS	65
MISSING JUVENILE	1
MOTORIST ASSIST	7
MVA NON INJURY	7
MVA UNKNOWN INJURY	1
OPEN DOOR	3
ORDINANCE VIOLATION	3
PEACE DISTURBANCE	3
PICK UP	3
PREGNANCY/CHILDBIRTH/MISCARRIAGE	1
PROPERTY DAMAGE	1
ROAD HAZARD	3
SUSPICIOUS PERSON VEHICLE	19
THEFT	11
THREATS	1
TRESPASSING	1
UNCONSCIOUS	3
VEHICLE FIRE	2

Total: 362

Staffing:

*We are fully staffed.

Training:

*We have officers scheduled for firearms instructor and armorer recertification.

*We have various trainings scheduled for this year.

Meetings attended:

*I attended 2 BOA meetings in February.

Facility:

*Nothing to report.

Equipment/Maintenance:

*Nothing to report.

Police Radio:

*Nothing to report.

Grants:

*Nothing to report.

Miscellaneous:

*Nothing to report.

**OUR
MISSION**

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

February 2022

Water Treatment Plant

- The backwash valves in the filter gallery failed to operate. During the troubleshooting process, we found that there was a faulty valve on a 2" line in the filter that was not allowing the system to build enough water pressure to operate the other valves. We installed a shut off valve and resumed operations.
- Electrical Project bids were received and reviewed. BT Electric was the lowest qualified bidder.
- Received a load of carbon dioxide. This should get us through most of the calendar year
- Peristaltic pump hoses were replaced due to routine checks indicating replacement was needed.
- All locations were inspected and cleaned.

Wastewater Treatment

- The North Rotor was not running upon arrival. Staff performed an assessment of the problem and found the wire that is buried to have a dead short. This will require planning to complete these repairs. Still waiting on current pricing. Addition- We reached out to a few more electricians as the previous one that were contacted either didn't return with a price or never showed up. New pricing coming soon.
- The sensors for the plant flow meter have been replaced and the unit is now working again. The Cause of this issue may have been due to the meter and sensors getting wet.
- Flow meter pit will be sealed to prevent water from entering the meter vault. We met up with a vender that would like to do this location as a demo, free of charge.
- Sludge haulers have contacted us and will be on schedule for removal.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

Treatment

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.3	2.1	7.4	n/a
Peak Day	4.4	2.7	7.5	n/a
Percent Removal	97.2%	98.3%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	3.12
Monthly Average	2.05

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- 2.801
 Daily Maximum loading -972 lbs.



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted just over 3600ft of lines this month.
- We met with a homeowner and local plumber on LaPorte St. to assist with a issue of joined laterals.
- Robinwood Lift Station continues to have issues. Citizens electric was called in to assess the possibilities of an issue on their side. Problem continues but looks to be narrowed to the panel.
- During a camera inspection we found a buried manhole on the parking lot behind Valle Spring Park. A riser has been ordered.
- Homeowners on Ziegler and LaPorte have a shared lateral and are having issues. Dave Bova was also contacted per the conditions.
- The newly installed bar screen at the Riverview Nursing Facility is not being properly maintained nor are their grease traps.
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Maxwell hill standpipe received its annual inspection.
- Pointe Base Tank also received it annual inspection.
- Met with the owner of the car wash about a meter that was or should be out of service. They also received a new meter.
- County jail reported having low pressure. Staffed checked and it was an internal problem.
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 30 line locates.
- Staff performed 49 work orders.
- Disconnects for non-payment 11
- There were 4 loads of lime purchased.

Public Works

Streets

- Replaced 3 light post in the downtown area.
- Received a working Dump Truck back from Kranz Truck Bodies. We have thoroughly gone through this entire truck to ensure all mechanical and safety issues were corrected.
- Snow equipment was removed from the trucks and cleaned in between snow events



OPERATIONS REPORT – Ste. Genevieve

- Bat Wing mower was repaired and returned in good working condition.
- Clean up in the back lot at the street dept has begun.
- Tool inventory is currently being completed.
- Snow and Ice removal (2 events)
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc...

Park

- Mowing equipment is being prepped for possible mowing to begin next month
- Norm Gallop has cleaned his area at the park house.
- Bushes were trimmed around the park house
- City Hall basement clean up.
- Concrete areas were poured for an additional bench at the Main St. restrooms.
- Some small graffiti was cleaned up in the parks.
- Trees in the parks needed attention will receive a number tag to make things clear for a contractor to bid the job.

Project Updates

- Waterline Pre bid meeting scheduled for March 10 and bid opening on March 15.
- BT Electric was low bid for the electrical Project at the water plant. Notice to proceed will be late March

Safety

- Internal Safety Audit was completed.

Regulatory

- DMR
 - Groundwater report
- All were submitted on time

Training

- All employees received training on Blood Borne Pathogens and CPR.
- Some cross training of employees has begun and with good results

Concerns for the Month

- Impending weather

Positive for the Month

- Numerous projects moving forward